

**FAX back to: 888-886-0383**  
**Attention: Web Ordering**

Name of User requesting log-in privilege (*please print*) \_\_\_\_\_

E-mail address \_\_\_\_\_ Telephone# \_\_\_\_\_

Customer Name \_\_\_\_\_ Sold-to Account # \_\_\_\_\_

Customer Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

—

Functions available to access:

View Orders

Create Orders

Material Availability

Will THARCO need to provide user training for this log-in?  Yes  No

By granting this User Log-in privilege, the individual named above will have access to sensitive proprietary information belonging to THARCO and the above named customer. It is the customer's responsibility to **send (via fax) to THARCO Customer Service** any change in employee status immediately to protect against disclosure of privileged information. By signing this form, the customer assumes responsibility for protecting the information obtained through this user's log-in unless and until THARCO has confirmed receipt of notification to remove said access from this user.

Users are responsible to **change their initial password immediately upon receipt.**

Customer Management Approval \_\_\_\_\_ Date \_\_\_\_\_

THARCO requestor \_\_\_\_\_

THARCO Management Approval \_\_\_\_\_ Date \_\_\_\_\_

User ID \_\_\_\_\_ Initial P/W **will be E-mailed to your E-mail address**

User ID created by: \_\_\_\_\_ Date \_\_\_\_\_

User ID deleted by: \_\_\_\_\_ Date \_\_\_\_\_